

**SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

June 27, 2019

7:00 p.m.

Present: John Stahl, Susie Polentini, Peggy Moede, Darin Clark, Melissa Thompson, Jeremy Struss, Andrew Joseph and Nancy Hazelberg. Greg Zimmerman arrived at 7:03 p.m.

Also in attendance: Ben Falls and Dan Davis of C. G Schmidt, the Wold, Mantei, Orzechowski, Rockteacher, Baig, Zamborini, Sinha, Yearling, McCoy, West, McCance, Landowski, and Burton families, and staff members Marge Mosey and Dianna Van Mullem.

CALL TO ORDER

John Stahl called the meeting to order at 7:01 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Susie Polentini moved to approve the agenda. Peggy Moede seconded and the motion carried 4-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS:

Young Women's Inventors Contest Winners: Several Swallow 6th grade girls were recognized for their submissions including Eva Zamborini for earning second place overall in the contest. In addition, while the grand prize Cecilia Payne-Gaposchkin Award is normally given to the top individual entry, because of the cleverness and creativity of so many of the student entries from Swallow this year, they awarded this year's grand prize to the Swallow 6th Grade Team including Brooklyn Brehmer, Madeline Burton, Alexis Conner, Valeria Coronado, Taiya DeVries, Madeline Dixon, Isabella Hall, Molly Ignatowski, Amanda Mantei, Haley McCoy, Hailey Meyer, Ashlyn Mills, Olivia Orzechowski, Emilia Putignano, Rylie Rockteacher, Miette Stigler, Julia Strobusch, Rylie Wegner, Gabriella West, Ella Yearling, Ashley Yi. Staff members Marge Mosey and Dianna VanMullem were both presented with a certificate for their hard work and dedication to Swallow students and especially the SOAR program as that is where these girls worked on their contest entries.

Also commended were the following Middle School students for achieving Honors and High Honors for the Second Semester of 2018-19:

7th Grade High Honors:

Katherine Cornell, Nora Fawley, Molly Fletcher, Sophie Ignatowski, Mina Kang, Shriya Katta, Blake Kayzar, Walker Lantz, Alexander Mackay, Chloe McCance, Natalie Pies, Joseph Polentini, Yamna Rahman, Shayne Reinders, Katherine Schoepfel, and Ava Tassone.

7th Grade Honors:

Anne Babler, Bennett Basich, Hamza Beg, Thayer Bruss, Brody Dentz, Isabella Domenico, Grant French, Claire Gryglas, Luke Heberlein, Philip Holland, Ellie Kadrich, Lindsey Landowski, Madeline Mayhew, Dean Morrison, Tyler Pauley, and Charles Perri, Nathan Reimer, Amelia Rigel, Teagan Safranek, Paige Schleicher, William Sikorski, Danielle Stemper, Kyle Swinehart, Issei Takahashi, Payton Teel, Georgia Tilmont, Caden Viehe, Gabrielle Wold, and Owen Young.

8th Grade High Honors:

Sofia Bakalars, Katherine Buerger, Abigail Craven, Mariella deVries, Elli DiDonato, Dynali Forge, Justin Heimsch, Lily Heinrich, Annika Hornsby, Allison Jackson, Emmett Jones, Alayna Judd, Audriana Kaiser, Hannah Krogwold, Annella MacLean, Ryan Patterson, Grace Paul, Parnia Serjooei, Siya Sinha, Aine Thomas, Sierra Thomas, and Matthew Vayts.

8th Grade Honors:

Aiden Adapathya, Andrew Barthel, Kali Brenny, Ejigayehu Case, Shega Case, Camila Coronado, Marijke deVries, Jesse Ellis, Sophia Gimla, Asher Harder, Cole Horkan, Addison Koper, Alex Kramer, Noah Krause, Isabella Marino, Garrett Monis, Shawn Oosterbaan, Isabelle Schneider, Mark Schoeppel, Eleanor Siepmann, Michael Stadler, Campbell Stoll, Lily Wakefield, Michael Walsh, Nolan Wilde, and Vera Zamborini.

CITIZENS' FORUM

Julie Wold addressed the board to provide feedback on various subjects, the first being to compliment on the choice for Principal. Secondly Julie asked the board to look at the public use of school facilities School Board Policy 830, she feels a discount should be given to Arrowhead Area youth programs and that the school facilities should be available longer during weekdays. Along with pictures showing the progress of the construction, she requested to see the dollar amount spent be posted regularly for the community to see on the District's website. Lastly, she stated she is concerned with math scores for middle school students due to a dip in these scores this year.

Due to a power outage, the first part of the meeting was held in the school foyer. After the tour of the construction areas, the meeting moved to the library as the emergency lights were working in this area.

INFORMATIONAL ITEMS

Superintendent's Report

Finance and Operations

Construction Project Updates: After a tour of the area of construction, Melissa Thompson updated the board on the construction timeline which will be on the webpage with the costs for construction as requested. Due to the power outage, the website updates were not shared visually.

Review of Proposals submitted as related to Action Item Work Categories within Bid Pack#3: Dan Davis and Ben Falls of C.G. Schmidt presented contractor proposals for selected work areas from within Bid Pack #3 and addressed questions. The work areas discussed for approval included concrete work, precast concrete, structural steel/metal, miscellaneous fire suppression and plumbing.

Monthly Financial Overview: The board reviewed the financial overview for May and noted that, as previously discussed, the property tax revenue in the month of February was significantly lower than expected causing a large revenue variance on these reports. The total tax amount to be received remains the same for the year.

Expenditures continue to stay ahead of projections, and unused budget amount will be rolled back into fund balance for future needs.

2018-19 Budget Changes: Jeremy Struss explained that each year in June the Board is asked to approve a budget revision in order to correct any significant variations from the final budget approved back in October. Only variations from the original budget are presented in this revision.

Presentation of Preliminary 2019-20 Budget: Jeremy Struss presented two scenarios of what the budget could look like depending on what the State adopts for the 2019-2020 school year. Jeremy is anticipating some changes will be made to the proposed budgets before the actual State budget is approved and signed into law.

Resolutions for WI OPEB Trust: Jeremy Struss explained that the “Other Post Employment Benefit” (OPEB) Trust is where Swallow houses the funds dedicated to future teacher retirement benefits HRA and 403(b) payments. As members of the Wisconsin OPEB Trust, the Board must pass changes to keep the trust services with BMO and move the investment services from Graystone to PMA.

Waukesha County Area Schools Health Insurance Coop Bylaw Updates: Melissa Thompson addressed any questions regarding these revisions.

Teaching and Learning

2019-20 Student Enrollment Forecast: Melissa Thompson shared the current enrollment numbers and projected additional open enrollment seats the Board will be asked to take action on in July due to resident moves and fewer students applying in some grades with space available.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Darin Clark motioned to approve the following minutes; May 16, 2019 – School Board Meeting; May 16, 2019 –Executive Session; June 6, 2019 – School Board Work Session; June 10, 2019 – Special School Board Meeting; June 10, 2019 – Executive Session; June 11, 2019 – Special School Board Meeting. Susie Polentini seconded and the motion passed on a 5-0 vote.

Finance and Operations

Susie Polentini motioned to approve expenditures as presented in the amount of **\$593,612.98** during the month of May. In addition, the Board acknowledges the receipt of **\$74,775.78** in revenue during the month of May. Darin Clark seconded and the motion passed on a 5-0 vote.

Peggy Moede motioned to approve the OPEB Trust and Custody Agreement. Greg Zimmerman seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve the OPEB Investment Advisory Agreement. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

Susie Polentini motioned to approve the School Fees for 2019-20 School Year. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

Susie Polentini motioned to approve the 2018-19 Budget Changes for Publication. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

Darin Clark motioned to give the Administrative Authority to Approve Expenses through June 30, 2019. Greg Zimmerman seconded and the motion carried 5-0 on a voice vote.

Peggy Moede motioned to approve the Recommended Subcontractors as related to Action Item Work Categories within Bid Pack #3. Greg Zimmerman seconded and the motion carried 5-0 on a voice vote.

Darin Clark motioned to approve the Waukesha County Area Schools Health Insurance Coop Bylaws. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

DISCUSSION ITEMS

Discussion was had to plan for Annual Meeting and Budget Hearing to be held on August 28, 2019. Along with this conversation board members discussed how to best share updates about the construction projects and associated budget to actual costs.

The School Board meeting calendar through April 2020 was discussed and modified as needed. The meeting schedule will be posted to the District's website.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

1. July 12, 2019 – Special School Board Meeting, 7am
2. July 18, 2019 – School Board Meeting, 6pm
3. August 5, 2019 – School Board Work Session, 7am
4. August 15, 2019 – Registration, 7-11am
5. August 15, 2019 – School Board Meeting, 6pm
6. August 20, 2019 – Registration, 2-6pm
7. August 26, 2019 – Staff Welcome Back Event, 7:15am
8. August 27, 2019 – Strong Start Conferences & Tailgate, 3-6pm
9. August 28, 2019 – Strong Start Conferences, 8-11am
10. August 28, 2019 – Annual Meeting and Budget Hearing, 6pm
11. September 3, 2019 – First Day of School
12. September 13, 2019 – School Board Work Session, 7am
13. September 19, 2019 – School Board Meeting, 6pm
14. October 11, 2019 – School Board Work Session, 7am
15. October 28, 2019 – Special School Board Meeting, 7am
16. November 8, 2019 – School Board Work Session, 7am
17. November 21, 2019 – School Board Meeting, 6pm
18. December 6, 2019 – School Board Work Session, 7M
19. December 13, 2019 – Staff Breakfast, 7am
20. December 19, 2019 – School Board Meeting, 6pm

CLOSED SESSION

At 9:24 p.m. the motion was made by Susie Polentini to go into closed session and seconded by Darin Clark. Pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session was being held specifically to conduct the Superintendent's evaluation. Stahl- YES; Polentini: YES; Moede- YES; Clark- YES; Zimmerman- YES

RECONVENE INTO OPEN SESSION

At 10:17 p.m. the Board of Education reconvened into open session. Stahl- YES; Polentini: YES; Moede- YES; Clark- YES; Zimmerman- YES

ADJOURNMENT

At 10:17 p.m. Darin Clark made the motion to adjourn which was seconded by Peggy Moede and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk